

TRANSNET



delivering freight reliably



TRANSNET PORT TERMINALS

UTILIZING THE COMMUNITY ACCESS PORTAL TO VIEW PRE-ADVISED UNITS



JUNE 2016

Revision 1.0

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2 Utilizing CAP to search for a Truck Visit



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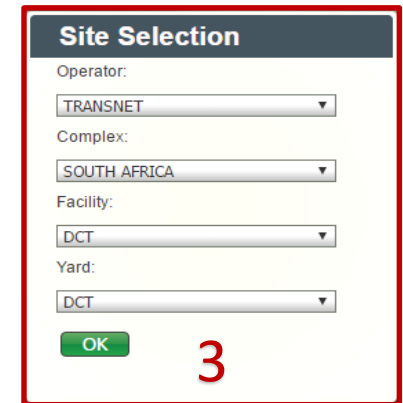
1 How to Login to CAP and search for Pre-advised UNITS





1.How to login to CAP

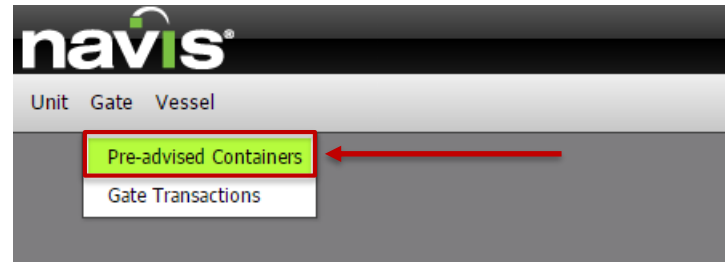
1. Sign into CAP using the URL
<http://41.160.4.49:9080/apex/cap.zul>
2. Enter the credentials provided by the Call Centre Agent
3. **Log In** to continue to Site Selection and click **OK** to proceed



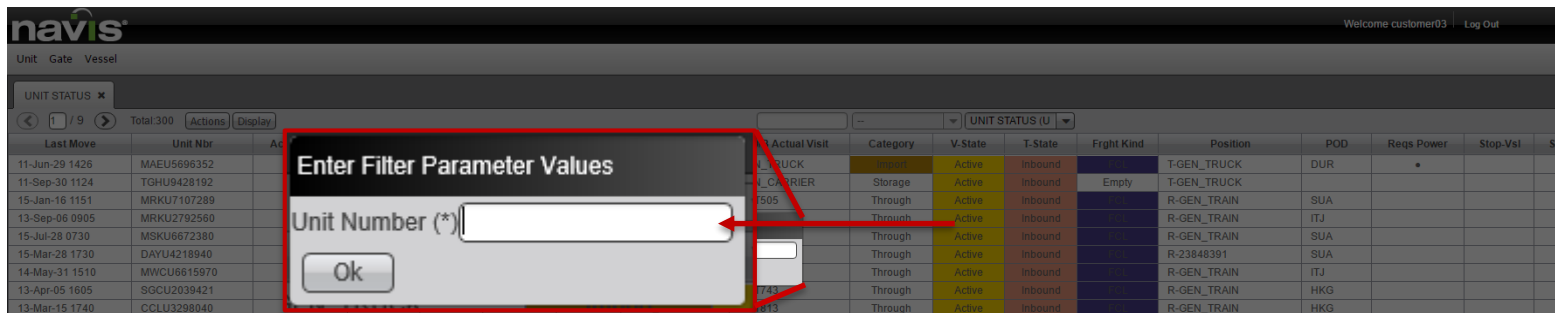


1.Utilizing CAP to view Pre-Advised Units

4. Select Gate from the menu tab and select **Pre-Advised Containers**



5. Enter the full Unit Number and click **OK**





1.Utilizing CAP to view Pre-Advised Units

4. The Unit will be found and displayed if Pre-advised

Last Move	Unit Nbr	Time In	Time Out	Line Op	IB Actual Visit	O/B Actual Visit	Category	V-State	T-State	Frght Kind	Position	POD	Reqs Power	Stop-Vsl	Stop-Rail	Stop-Road
11-Jun-29	1426	MAEU5696352				SAF	GEN_TRUCK	GEN_TRUCK	Inport	Active	Inbound	POD		T-GEN_TRUCK	DUR	

5. No data will display if unit is not Pre-advised

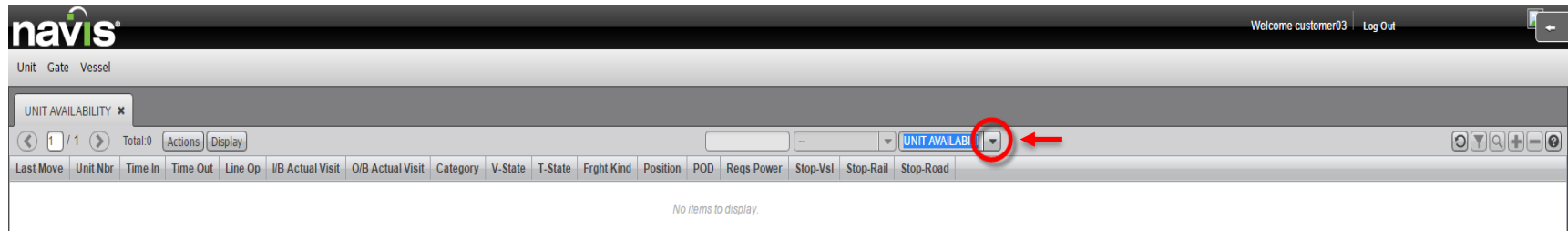
No items to display.



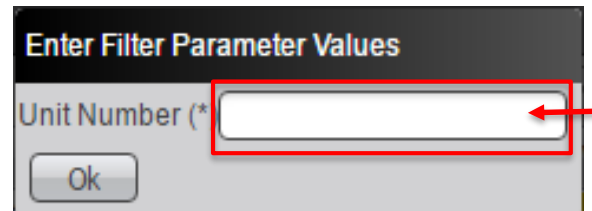


1.Utilizing CAP to view Pre-Advised Units

6. To re-search for another unit to confirm if it is pre-advised or not, select the filter button highlighted by the red circle and select a filter



7. The search window will appear and allow a user to search for another Pre-advised Unit



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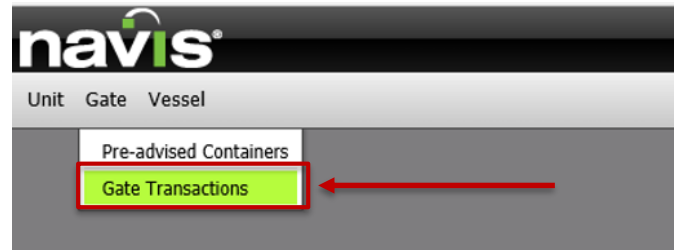
Utilizing CAP to search for a Truck Visit



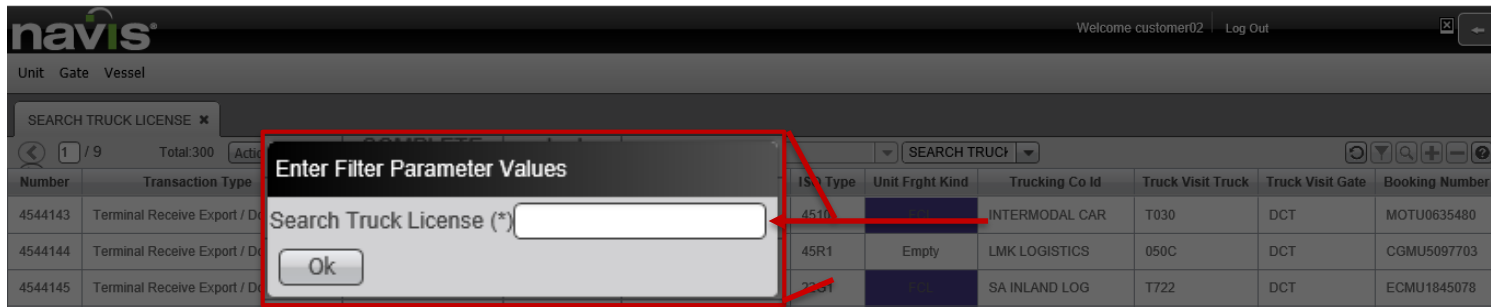


2.Utilizing CAP to search for a Truck Visit

1. Select Gate from the menu tab and select **Pre-Advised Containers**



2. Enter the full Truck License number and click **OK**





2.Utilizing CAP to search for a Truck Visit

3. The search will bring back the most recent transactions processed by the particular truck.

Number	Transaction Type	Ctr Number	Chs Number	Status	Stage ID	Next Stage ID	ISO Type	Unit Frght Kind	Trucking Co Id	Truck Visit Truck	Truck Visit Gate	Booking Number	Te
4765656	Terminal Receive Export / Domestic	CXRU1013369		OK	pre-check	ingate	4532	LOG	PERISHABLE LOG	637B	DCT	CXRU1013369	
4765655	Deliver Import	CMAU0778922		OK	pre-check	ingate	22G1	LOG	ASH-FREIGHT	B980	DCT	CMAU0778922	
4765654	Terminal Receive Export / Domestic	ECMU2150157		OK	pre-check	ingate	22G1	LOG	GRINDROD INTER	B869	DCT	ECMU2150157	
4765653	Terminal Receive Export / Domestic	EMCU1373583		OK	pre-check	ingate	42G1	Empty	PIET TRANS	729C	DCT	EMCU1373583	
4765652	Deliver Import	TCKU9095076		OK	pre-check	ingate	4510	LOG	MSC TRANSPORT	293C	DCT	TCKU9095076	
4765651	Deliver Import	CMAU1466050		OK	ingate	yard	22G1	LOG	EP LOG	J767	DCT	CMAU1466050	

