TRANSNET SOC LTD
Registration Number 1990/000900/30
[hereinafter referred to as Transnet]

REQUEST FOR QUOTATION [RFQ]: iCLM DB 361/TPT

FOR THE SUPPLY OF: KALMAR LOADSKATES FOR PIER 2 AT STRADDLES WORKSHOP FOR TRANSNET SOC LIMITED (REG. NO 1990/000900/30) OPERATING AS TRANSNET PORT TERMINALS (HEREINAFTER REFERRED TO AS "TPT") AT THE PORT OF DURBAN CONTAINER TERMINAL PIER 2 FOR A PERIOD OF TWELVE (12) MONTHS

RFQ ISSUE DATE: 16 MAY 2019
BRIEFING SESSION: 21 MAY 2019
CLOSING DATE: 30 MAY 2019
CLOSING TIME: 12:00
Section 1
NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

METHOD:  
[hand delivered and/or courier]

CLOSING VENUE:  
Regional Acquisition Council, Transnet Port Terminal, Administration Building,  
111 Mahatma Ghandi Road, Tender Box, Durban

1  Responses to RFQ

Responses to this Request for Quotation (RFQ) must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2  FORMAL BRIEFING

A compulsory RFQ briefing will be conducted at Transnet Port Terminals, Durban Container Terminal (DCT) Straddle Workshop Pier 2, Main Boardroom on the 21 May 2019 at 10:00am for a period of ± 1 hour. [Respondents to provide own transportation and accommodation]. The briefing session will start punctually and information will not be repeated for the benefit of Respondents arriving late.

3  Broad-Based Black Economic Empowerment [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. As explained in more detail in the B-BBEE Claim Form (Section 6), Transnet will award preference points to companies who provide proof of their B-BBEE status using either the latest version of the generic Codes of Good Practice or Sector Specific Codes (if applicable).

The value of this bid is estimated to be below R50 000 000 (all applicable taxes included); and therefore the 80/20 system shall be applicable.

Respondents are required to complete Section 6 and submit it together with valid proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-BBEE status.

Respondents are required at all times to comply with the latest B-BBEE legislation and/or instruction notes as issued from time to time by the DTI.

Note: Failure to submit valid and original (or certified copy of) proof of the Respondent’s compliance with the B-BBEE requirements stipulated in Section 6 of this RFQ (the B-BBEE Preference Points Claim Form) at the Closing Date of this RFQ, will result in a score of zero being allocated for B-BBEE.

4  Communication

Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: Kenny Sibanyoni  
Email: Kenny.sibanyoni@transnet.net  
Telephone: 031 361 3753

Respondents may also, at any time after the closing date of the RFQ, communicate with the Secretariat of the Regional Acquisition Council on any matter relating to its RFQ response:

Telephone 031 361 8708  
Email: Hlongwe.Mthimkhulu@transnet.net

5 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

6 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

7 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

8 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered.

9 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

10 Disclaimers

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

10.1 modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
10.2 reject any Quotation which does not conform to instructions and specifications which are detailed herein;
10.3 disqualify Quotations submitted after the stated submission deadline;
10.4 not necessarily accept the lowest priced Quotation or an alternative bid;
10.5 reject all Quotations, if it so decides;
10.6 place an order in connection with this Quotation at any time after the RFQ's closing date;
10.7 award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
10.8 split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
10.9 make no award at all;
10.10 validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;

10.11 request audited financial statements or other documentation for the purposes of a due diligence exercise; and/or

10.12 not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provides for it.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, Transnet reserves the right to cancel the contract and/or place the Respondent on Transnet’s list of Restricted Suppliers.

Transnet reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder. The objective criteria Transnet intends to apply in this bid process is: 70% threshold.

Transnet reserves the right to undertake post-tender negotiations [PTN] with selected Respondents or any number of short-listed Respondents, such PTN to include, at Transnet’s option, price negotiations and any evaluation criteria listed in this RFQ document. In the event of any Respondent being notified of such short-listed/preferred bidder status, his bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, Transnet reserves the right to award the business to the next highest ranked bidder, provided that he/she is still prepared to provide the required goods at the quoted price.

Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the next ranked bidder(s) were issued with a Letter of Regret. Bidders may therefore be requested to advise whether they would still be prepared to provide the required goods at their quoted price, even after they have been issued with a Letter of Regret.

Transnet reserves the right to lower the threshold for Technical from 80% to 70% if no Bidders pass the predetermined minimum threshold.

11 Specification/Scope of Work

PLEASE REFER TO ANNEXURE "A" — SCOPE OF WORK ATTACHED

12 Respondent’s Samples  [Not Applicable]

13 Legal review

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet’s Legal Counsel, prior to consideration for an award of business.
14 **Security clearance**

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the goods and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of CONFIDENTIAL/ SECRET/TOP SECRET. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

15 **National Treasury’s Central Supplier Database**

Respondents are required to self-register on National Treasury’s Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Transnet is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a Respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at https://secure.csd.gov.za/. Respondents are required to provide the following to Transnet in order to enable it to verify information on the CSD:

Supplier Number: ___________ unique registration reference number: ____________.

16 **Tax Compliance**

Respondents must be compliant when submitting a proposal to Transnet and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this RFQ that the tax matters of the successful bidder be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder’s tax obligations.

The Tax Compliance status requirements are also applicable to foreign bidders / individuals who wish to submit bids as indicated in paragraph 15.2 below.

It is a requirement that Respondents grant a written confirmation when submitting this bid that SARS may on an ongoing basis during the tenure of the contract disclose the Respondent’s tax compliance status and by submitting this bid such confirmation is deemed to have been granted.

Respondents are required to be registered on the Central Supplier Database as indicated in paragraph 14 and the National Treasury shall verify the Respondent’s tax compliance status through the Central Supplier Database.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

16.1 **New Tax Compliance Status (TCS) System**

SARS has implemented a new Tax Compliance Status (TCS) system in terms of which a taxpayer is now able to authorise any 3rd party to verify its compliance status in one of two ways: either through the use of an electronic access PIN, or through the use of a Tax Clearance Certificate obtained from the new TCS system.

Respondents are required to provide the following to Transnet in order to enable it to verify their tax compliance status:

Tax reference number: ______________
Tax Clearance Certificate & TCC Number: ___________ and PIN: ___________.

16.2 Tax Compliance Requirements for Foreign Entities

Where foreign bidders with no presence in South Africa, seek to obtain a Tax Clearance Certificate in order to meet the tax compliance requirements mentioned in 1 above, they must confirm an answer of "No" to all questions below:

a) Is the entity a tax resident of the Republic of South Africa (RSA)?
b) Does the entity have a branch/locally registered entity in the RSA?
c) Does the entity have a permanent establishment in the RSA?
d) Does the entity have any source of income (income is defined as per the Income Tax Act 58 of 1962 as the amount remaining of the gross income of any person for any year or period of assessment after deducting therefrom any amounts exempt from normal tax under Part I of Chapter II of the Act) in the RSA in the current tax year?
e) Is the entity liable in the RSA for any form of taxation in the current tax year?

Where a foreign entity’s answer to all questions above is "No", such entities are required to submit an application to SARS using the following email address: GovernmentInstitute@sars.gov.za and providing the following information to SARS:
- Details of the Foreign entity;
- Description of the service being provided; and
- Name of the South African Government Institution to whom the service is being provided.

SARS will consider this request and will then provide a scanned copy of the Tax Clearance Certificate which must be provided to Transnet with the Respondent’s bid submission.

If a Respondent’s answers to any one (or more) of the questions in a) to e) above changes to a "Yes" at any time during the bid process and/or after award of the contract (should a particular Respondent be successful), then the Respondent undertakes to comply with its tax obligations and to report to Transnet accordingly.

17 Protection of Personal Data

In responding to this bid, Transnet acknowledges that it may obtain and have access to personal data of the Respondents. Transnet agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, Transnet requires Respondents to process any personal information disclosed by Transnet in the bidding process in the same manner. The detailed mutual duties of Transnet and the Respondents to protect personal information is contained in paragraph 37 of the General Bid Conditions.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to

TIP-OFFS ANONYMOUS: 0800 003 056
RFQ FOR THE SUPPLY OF: FOR KALMAR LOADSKATES FOR STRADDLE WORKSHOP FOR DURBAN CONTAINER TERMINAL PIER 2
CLOSING VENUE: TRANSNET PORT TERMINALS, REGIONAL ACQUISITION COUNCIL, TRANSNET PORT TERMINAL, ADMINISTRATION BUILDING, 111 MAHATMA GHANDI ROAD, TENDER BOX, DURBAN
CLOSING DATE: 30 MAY 2019 TIME: @ 12:00
VALIDITY PERIOD: 90 Business Days

SECTION 2
EVALUATION CRITERIA AND RETURNABLE DOCUMENTS

1 EVALUATION CRITERIA

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

<table>
<thead>
<tr>
<th>Criterion/Criteria</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative responsiveness</td>
<td>Completeness of response and returnable documents</td>
</tr>
<tr>
<td>Substantive responsiveness</td>
<td>Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given.</td>
</tr>
<tr>
<td></td>
<td>- Commitment to supply OEM or OEM Approved spares. OEM certification letter to be submitted</td>
</tr>
<tr>
<td>Functionality Threshold</td>
<td>As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note that functionality is included as a threshold with a prescribed percentage threshold of 80%. Compliance to specification / quality, previous performance, delivery lead-time will be considered as part of the technical evaluation</td>
</tr>
<tr>
<td>Final weighted evaluation based on 80/20 preference point</td>
<td>- Pricing and price basis [firm]</td>
</tr>
<tr>
<td></td>
<td>- B-BBEE status of company - Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table indicated in Section 6: B-BBEE Claim Form.</td>
</tr>
</tbody>
</table>

2 Validity Period

Transnet requires a validity period of 90 Business Days from the closing date of this RFQ.

Bidders are to note that they may be requested to extend the validity period of their bid, on the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.

With regard to the validity period of short-listed bidders, please refer to Section 1, paragraph 9.
3 Disclosure of Prices Quoted
Respondents are to note that, on award of business, Transnet is required to publish the tendered prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, ([www.etenders.gov.za](http://www.etenders.gov.za)), as required per National Treasury Instruction Note 01 of 2015/2016.

4 Returnable Documents

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Respondents are required to submit with their Quotations the **mandatory Returnable Documents**, as detailed below.

*Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent’s disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.*

Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the tables below:

<table>
<thead>
<tr>
<th>Mandatory Returnable Documents</th>
<th>Submitted [Yes or No]</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECTION 3 : Quotation Form – Pricing Schedule</td>
<td></td>
</tr>
<tr>
<td><strong>Eligibility Criteria:</strong> Commitment to supply OEM or OEM Approved spares. OEM certification letter to be submitted</td>
<td></td>
</tr>
</tbody>
</table>

b) **Essential Returnable Documents**

In addition to the requirements of section (a) above, Respondents are further required to submit with their Proposals the following **essential Returnable Documents** as detailed below.

**Essential Returnable Documents required for evaluation purposes:**

*Failure to provide all essential Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent’s disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion. Bidders are therefore urged to ensure that all these documents are returned with their Proposals.*

Please confirm submission of these essential Returnable Documents by so indicating [Yes or No] in the table below:
<table>
<thead>
<tr>
<th>ESSENTIAL DOCUMENTS</th>
<th>RETURNABLE DOCUMENTS USED FOR SCORING</th>
<th>SCORING PRINCIPAL</th>
<th>CRITERIA</th>
<th>SUBMITTED [Yes or No GHTS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligibility: 1. Commitment to manufacture of relevant parts and proof that bidder has relevant toolsing and resources for manufacturing. 2. Commitment to ensure that all drawings are completed and submitted to TPT straddle workshop within the first 3 weeks upon award.</td>
<td>1. Bidder needs to provide proof by the means of pictures and commitment on a company letterhead that the bidder has the capacity and resources to manufacture the relevant parts. 2. Bidder to provide commitment on company letterhead stating that the bidder will ensure the drawings will be submitted in accordance to TPT requirements and within the 3 week timeframe stipulated.</td>
<td>1. Submission of pictures and commitment letter for manufacturing 2. Submission of commitment letter for drawings</td>
<td>YES / NO</td>
<td></td>
</tr>
<tr>
<td>Technical &amp; Operational: Commitment to keep minimum stock as per TPT requirement</td>
<td>Commitment to keep stock of all items = 20 points Commitment to keep stock of 50% of items = 10% No commitment to keep stock = 0%</td>
<td>Signed declaration letter committing to keep minimum stock</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commitment for the contractor to submit a quality certification for the commodity supplied.</td>
<td>Relevant quality control certification submitted = 10 points Irrelevant or No quality control plan submitted = 0 points</td>
<td>Commitment for Relevant quality certificate to be supplied on delivery commodity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Warrentee or guarantee in excess of 12 Months.</td>
<td>=12 Months on parts of the equipment and works then= 10 points &lt; 12 months on parts of the equipment and works = 0 points</td>
<td>Duration in months</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Delivery, Availability of Delivery Vehicles</td>
<td>Proof of ownership of delivery vehicle = 15 points No proof = 0</td>
<td>Logbook or evidence from approved Vehicle finance institutions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TRACK RECORD: Submission of number of similar contracts done in the last 2years and values</td>
<td>➢ Or =10 projects score= 20 points ➢ Or =8 but &lt; projects scores 15 points ➢ Or =6 but &lt; 8 projects scores 10 points ➢ Or =4 but 4 projects scores 6 points &lt; 2 Projects score 0 points</td>
<td>No. of contracts managed and values submitted</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEAD TIME: Lead time from PO award to delivery, commissioning &amp; handover</td>
<td>&lt; or = 8 hours = 25 Points ➢ 8 hours &amp; &lt; or =12 hours = 16 points &gt;12 hours &amp; &lt; or = 24 hours = 12 points &gt; 24 hours =0 hours</td>
<td>Lead time in hours</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Technical qualification threshold = 80%. TPT reserve the right to lower threshold to 70%

Other Essential Returnable Documents:

Failure to provide other essential Returnable Documents may result in a Respondent’s disqualification.
Bidders are therefore urged to ensure that all these documents are returned with their Proposals.

Please confirm submission of these essential Returnable Documents by indicating Yes or No in the table below:

<table>
<thead>
<tr>
<th>OTHER ESSENTIAL RETURNABLE DOCUMENTS &amp; SCHEDULES</th>
<th>SUBMITTED [Yes or No]</th>
</tr>
</thead>
<tbody>
<tr>
<td>- In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement</td>
<td>[ ]</td>
</tr>
<tr>
<td>- Latest Financial Statements signed by your Accounting Officer or latest Audited Financial Statements plus 2 previous years</td>
<td>[ ]</td>
</tr>
<tr>
<td>Tax Clearance Certificate or electronic access PIN obtained from SARS’s new Tax Compliance Status (TCS) system [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]</td>
<td>[ ]</td>
</tr>
<tr>
<td>SECTION 4: Certificate of Acquaintance with RFQ Documents</td>
<td>[ ]</td>
</tr>
<tr>
<td>SECTION 5: RFQ Declaration and Breach of Law Form</td>
<td>[ ]</td>
</tr>
<tr>
<td>SECTION 6: B-BBEE Preference Claim Form</td>
<td>[ ]</td>
</tr>
<tr>
<td>ANNEXURE B: Scope of work</td>
<td>[ ]</td>
</tr>
</tbody>
</table>

5 CONTINUOUS VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [the Agreement] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.
SECTION 3

QUOTATION FORM AND CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENT

I/We hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; OR Master Agreement; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet’s acceptance thereof shall constitute a binding contract between Transnet and me/us. I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the goods required, on a “delivered nominated destination” basis, excluding VAT:

<table>
<thead>
<tr>
<th>Material Number</th>
<th>Material Description</th>
<th>Purchase Order Text</th>
<th>Average consumption (12 months)</th>
<th>Amount Per Unit</th>
<th>Total Amount (12 Months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12805</td>
<td>Load skate</td>
<td>Loadskates; as per drawing Kalmar straddlers</td>
<td>134</td>
<td></td>
<td></td>
</tr>
<tr>
<td>151845</td>
<td>Support ; Sliding, Casting PU SG 70</td>
<td>Support; type: sliding, dimensions: Dia 75 x LG 378 x 65 thk, Material. casting poly.SG70 Application: Spreader yoke beam p/n S1404290, Kalmar</td>
<td>108</td>
<td></td>
<td></td>
</tr>
<tr>
<td>136600</td>
<td>Pin ; guide, dia 75 mm , LG , 445 mm EN 9</td>
<td>Pin: Type: dia.75mm length:445mm, material : EN 9 spreader guide Pin EN9 (136600), 3 Holes drilled on both ends Equally spaced to 45PCD Tapped with dia16 mm x 50 mm depth x 2.5 mm thread</td>
<td>36</td>
<td></td>
<td></td>
</tr>
<tr>
<td>135401</td>
<td>Bush; ID 76 MM , OD 97MM 61 MM, STL</td>
<td>Bush inside dia. 76mm outsidedia.97mm , Length61 mm x material steel, application load skate.</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Respondent's Signature

Date & Company Stamp
<table>
<thead>
<tr>
<th>Ref</th>
<th>Description</th>
<th>Specification</th>
<th>Quotation</th>
</tr>
</thead>
<tbody>
<tr>
<td>128055</td>
<td>Spacer; Lockerskate</td>
<td>Spacer, loadskate; Kalmar as per drawing</td>
<td>162</td>
</tr>
<tr>
<td>128056</td>
<td>Wash, Loadskate</td>
<td>Washer, loadskate; Kalmar as per drawing</td>
<td>620</td>
</tr>
<tr>
<td>137586</td>
<td>Shim; Loadskate</td>
<td>Shim; Loadskate as per Drawing</td>
<td>270</td>
</tr>
<tr>
<td>135625</td>
<td>Lock plate; Loadskate</td>
<td>Lockplate; As per Drawing</td>
<td>28</td>
</tr>
</tbody>
</table>

**Delivery Lead-Time from date of purchase order:** ____________________________ [days/weeks]

**Notes to Pricing:**

a) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent. Transnet may-

(i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFQ;

(ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFQ;

(iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFQ.

If a market-related price is not agreed with the Respondent scoring the third highest points, Transnet must cancel the RFQ.

c) All Prices must be quoted in South African Rand, exclusive of VAT

i. To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.

ii. Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.
SECTION 4

CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS

By signing this certificate, the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFQ. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account in calculating tendered prices or any other purpose:

1. Transnet’s General Bid Conditions*
2. Standard RFQ Terms and Conditions for the supply of Goods or Services to Transnet
3. Transnet’s Supplier Integrity Pact*
4. Non-disclosure Agreement*

Respondents are to note that the documents marked with a “*” are available on request or at the Transnet website (www.transnet-tpt.net). Please click on “Business with Us”, proceed to the tab “Tenders” and then click on “Standard Bid Documents”.

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFQ unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet’s Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from the Standard terms or conditions could result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond, before submitting the bid. The Bidder agrees that he/she will have no claim based on an allegation that any aspect of this RFQ was unclear but in respect of which he/she failed to obtain clarity.

The bidder understands that his/her Bid will be disqualified if this Certificate of Acquaintance with RFQ documents included in the RFQ as a returnable document, is found not to be true and complete in every respect.

SIGNED at __________________________ on this ______ day of __________________________ 20____

SIGNATURE OF WITNESSES

1 ______________
Name __________________________

2 ______________
Name __________________________

ADDRESS OF WITNESSES

______________________________

______________________________

______________________________

______________________________

Respondent’s Signature

Date & Company Stamp
SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: __________________________

NAME: __________________________

DESIGNATION: __________________________
SECTION 5

RFQ DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: ____________________________

We ______________________________________ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;

2. we have received all information we deemed necessary for the completion of this Request for Quotation [RFQ];

3. we have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and has had sufficient time in which to conduct and perform a thorough due diligence of Transnet’s operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.

4. at no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;

5. we have complied with all Obligations of the Bidder/Supplier as indicated in paragraph 3 of the Transnet Supplier Integrity which includes but is not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;

6. we are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner; and

7. furthermore, we declare that a family, business and/or social relationship exists / does not exist [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid.

8. In addition, we declare that an owner / member / director / partner / shareholder of our entity is / is not [delete as applicable] an employee or board member of the Transnet Group.

9. If such a relationship as indicated in paragraph 6 and/or 7 exists, the Respondent is to complete the following section:

__________________________
Respondent’s Signature

__________________________
Date & Company Stamp
FULL NAME OF OWNER/MEMBER/DIRECTOR/PARTNER/SHAREHOLDER:  

ADDRESS:  

Indicate nature of relationship with Transnet:  

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]  

10. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.  

BREACH OF LAW  

11. We further hereby certify that I/we have/have not been [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty. Where found guilty of such a serious breach, please disclose:  

NATURE OF BREACH:  

DATE OF BREACH:  

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.
SIGNED at ______________________ on this ____ day of __________________ 20__

<table>
<thead>
<tr>
<th>For and on behalf of</th>
<th>AS WITNESS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>duly authorised hereto</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name:</th>
<th>Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>Position:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature:</th>
<th>Signature:</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Date:</th>
<th>Registration No of Company/CC</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Place:</th>
<th>Registration Name of Company/CC</th>
</tr>
</thead>
</table>
SECTION 6

B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [B-BBEE] Status Level of Contribution.


1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:
   - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
   - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to be below R2 000 000 (all applicable taxes included) and therefore the 90/10 preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:
   (a) Price; and
   (b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th></th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE</td>
<td>80</td>
</tr>
<tr>
<td>B-BBEE STATUS LEVEL OF CONTRIBUTION</td>
<td>20</td>
</tr>
<tr>
<td>Total points for Price and B-BBEE must not exceed</td>
<td>100</td>
</tr>
</tbody>
</table>

1.5 Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS], or a sworn affidavit confirming annual turnover and level of black ownership in case of all EMEs and QSEs with 51% black ownership or more together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed. Certificates issued by a Registered Auditor approved by the Independent Board of Auditors [IRBA] to Large Enterprises or QSEs with less than 51% black ownership have been discontinued but such valid certificates that were issued before 1 January 2017 may be used until they phase out completely by December 2017.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

(b) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(c) "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity
based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(d) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;

(e) "Black designated group" has meaning assigned to it in codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.

(f) "Black People" meaning assigned to in Section 1 of Broad-Based Black Economic Empowerment Act.

(g) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(h) "CIPC" means the Companies and Intellectual Property Commission, formerly known as CIPRO, the Companies and Intellectual Property Registration Office.

(i) "comparative price" means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;

(j) "consortium or joint venture" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

(k) "contract" means the agreement that results from the acceptance of a bid by an organ of state;

(l) "co-operative" means a co-operative registered in terms of section 7 of Cooperatives Act, 2005 (Act No. 14 of 2005)

(m) "Designated Group" means - i) Black designated groups; ii) Black People; iii) Women; iv) people with disabilities or v) Small enterprise, as defined in Section 1 of National Small Enterprise Act, (102 of 1996)

(n) "Designated Sector" means, sub-sector or industry or product designated in terms of regulation 8(1)(a)

(o) "EME" means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(p) "firm price" means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

(q) "functionality" means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;

(r) "Military Veteran" has meaning assigned to it in Section 1 of Military Veterans Act, 2011 (Act No. 18 of 2011);

(s) "National Treasury" has meaning assigned to it in Section 1 of Public Finance Management Act, 1999 (Act No. 1 of 1999);

(t) "non-firm prices" means all prices other than "firm" prices;

(u) "person" includes a juristic person;

(v) "People with disabilities" meaning assigned to it in terms of Section 1 of Employment Equity Act, 1998 (Act No. 55of 1998);

(w) "Price" includes all applicable taxes less all unconditional discounts.
(x) "Proof of B-BBEE Status Level of Contributor" i) the B-BBEE status level certificate issued by an unauthorised body or person; ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or iii) any other requirement prescribed in terms of the Broad- Based Black Economic Empowerment Act.

(y) "Rural Area" i) a sparsely populated area in which people farm or depend on natural resources, including villages and small towns that are dispersed through the area; or ii) an area including a large settlement which depends on migratory labour and remittances and government social grants for survival, and may have traditional land tenure system.

(z) "QSE" means a Qualifying Small Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(aa) "Rand value" means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;

(bb) "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

(cc) "total revenue" bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;

(dd) "Township" means an urban living area that any time from the late 19th century until 27 April 1994, was reserved for black people, including areas developed for historically disadvantaged individuals post 27 April 1994

(ee) "Treasury" meaning assigned to it in Section 1 of the Public Finance Management Act, 1999 (Act No. 1 of 1999)

(ff) "trust" means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

(gg) "trustee" means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

(hh) "Youth" meaning assigned to it in terms of Section 1 of National Youth Development Agency Act, 2008 (Act No. 54 of 2008)

3. ADJUDICATION USING A POINT SYSTEM

3.1 The bidder obtaining the highest number of total points will be awarded the contract.

3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.

3.3 Points scored must be rounded off to the nearest 2 decimal places.

3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.

3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.

3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.
4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

\[
\begin{align*}
P_{80/20} &= 80 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right) \\
\text{or} \\
P_{90/10} &= 90 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right)
\end{align*}
\]

Where

\[
\begin{align*}
P_{\text{score}} &= \text{Points scored for comparative price of bid under consideration} \\
P_t &= \text{Comparative price of bid under consideration} \\
P_{\text{min}} &= \text{Comparative price of lowest acceptable bid}
\end{align*}
\]

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>8</td>
</tr>
<tr>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
</tr>
</tbody>
</table>

5.2 A bidder who qualifies as an EME in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership. Furthermore EMEs may also obtain a sworn affidavit from CIPC (formerly CIPRO) Self Service Terminals when registering a business or filing annual returns. In these instances Transnet would require proof of turnover as well as proof of ownership. Sworn affidavits must substantially comply with the format that can be obtained on the DTT’s website at [www.dti.gov.za/economic_empowerment/bbee_codes.jsp](http://www.dti.gov.za/economic_empowerment/bbee_codes.jsp).

5.3 QSEs that are at least 51% Black owned or higher are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity’s Level of Black ownership.

5.4 A Bidder other than EME or a QSE that is at least 51% Black owned must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.

5.5 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.

5.6 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

5.9 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder’s responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

6. **BID DECLARATION**

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. **B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 5.1**

7.1 B-BBEE Status Level of Contribution: \( = \) ........ (maximum of 10 or 20 points)

(People claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraphs 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit.

8. **SUB-CONTRACTING**

8.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

8.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted: \( \) %

ii) The name of the sub-contractor:

iii) The B-BBEE status level of the sub-contractor:

iv) Whether the sub-contractor is an EME.

*(Tick applicable box)*

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

<table>
<thead>
<tr>
<th>Designated Group: An EME or QSE which is at last 51% owned by:</th>
<th>EME ( \checkmark )</th>
<th>QSE ( \checkmark )</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black people</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are youth</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are women</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people with disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people living in rural or underdeveloped areas or townships</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooperative owned by black people</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black people who are military veterans</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Respondent's Signature: ___________________________ Date & Company Stamp: ___________________________
9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:..........................................................................................

9.2 VAT registration number:......................................................................................

9.3 Company registration number:..............................................................................

9.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

........................................................................................................................................

9.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business:.................................

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If a bidder submitted false information regarding its B-BBEE status level of contributor, local production and content, or any other matter required in terms of the Preferential Procurement Regulations, 2017 which will affect or has affected the evaluation of a bid, or where a bidder has failed to declare any subcontracting arrangements or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;

Respondent’s Signature

Date & Company Stamp
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;

(e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(f) forward the matter for criminal prosecution.

WITNESSES

1. ........................................

2. ........................................

SIGNATURE(S) OF BIDDER(S)

DATE:

ADDRESS

RESPONDENTS CONTACT DETAILS

NAME & SURNAME

COMPANY NAME

REPRESENTATIVES NAME

CELL NUMBER

OFFICE NUMBER

FAX NUMBER

EMAIL ADDRESS

Respondent's Signature

Date & Company Stamp
T2.2 – 1: Eligibility Criteria

Commitment to supply OEM or OEM approved spares. OEM certification letter to be submitted

Bidder needs to provide proof that all spares with OEM part numbers will be provided from the OEM directly or from OEM approved agents.

Attached submissions to this schedule:

Signed

Date

Name

Position

Tenderer

Part T2. Returnable Schedules

TENDER
FORM: PRO-FAT-0188 Rev02
Page 1 of 1
T2.2 – 3: Track Record

Submission of number of similar contracts done in the last two (2) years

Attached submissions to this schedule:

Signed:

Date:

Name:

Position:

Tenderer:
T2.2 – 3: Track Record

Submission of number of similar contracts done in the last two (2) years

Attended submissions to this schedule:


Signed

Date

Name

Position

Tenderer
T2.2 – 4: Lead Time

Lead time from PO award to delivery commissioning and handover

Attached submissions to this schedule:

Signed ___________________________ Date ___________________________

Name ___________________________ Position ___________________________

Tenderer ___________________________
SCOPE OF WORK

Supplying of Kalmar Loadskates for Pier 2 (12months)

REVISION 02 : For Contract
## SCOPE OF WORK

### COMPILED BY

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Viraj Ranchod</td>
<td>Reliability Engineer</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### REVIEWED BY

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zola Mvelase</td>
<td>Technical Manager (Acting)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### APPROVED BY

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thokozani Ntuli</td>
<td>Engineering Manager (Straddle workshop)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### RECEIVED BY

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sian Goosen</td>
<td>Contracts Specialist</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1 SCOPE OF WORKS

1.1 General Description of the Works

The works consists of supplying of Kalmar Loadskates for Pier 2 Straddles Workshop for a period of 1 year (12 Months). The works also consists of supplying the technical drawings for each of the parts that need to be manufactured.

2 TECHNICAL SPECIFICATION

The scope can be broken down into two parts, namely; Parts to be supplied and drawings to be created and supplied

2.1 Parts to be supplied

The supplier is to bid on the items in the table below. The bidder is encouraged to visit the straddle workshop stores to view the items to be manufactured/ supplied before submitting the quote. The bidder also needs to ensure that relevant stock is kept in order to supply TPT’s average consumption.

<table>
<thead>
<tr>
<th>Material Number</th>
<th>Material Description</th>
<th>Purchase Order Text</th>
<th>Average consumption (12 Months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>128053</td>
<td>LOADSKATE</td>
<td>LOADSKATE AS PER DRAWING KALMAR STRADDLES</td>
<td>134 UNITS</td>
</tr>
<tr>
<td>151845</td>
<td>SUPPORT; SLIDING, CASTING PU SG70</td>
<td>SUPPORT; TYPE: SLIDING, DIMENSIONS: DIA 75 X LG 378 X THK 65 MM, MATERIAL: CASTING POLYURETHANE SG70, APPLICATION: SPREADER YOKE BEAM; P/N: S1404290, KALMAR</td>
<td>108 UNITS</td>
</tr>
<tr>
<td>136600</td>
<td>PIN; GUIDE, DIA: 75 MM, LG: 445 MM, EN 9</td>
<td>PIN; TYPE: GUIDE, DIAMETER: 75 MM, LENGTH: 445 MM, MATERIAL: EN 9; SPREADER GUIDE PIN EN9 (136600), 3 HOLES DRILLED ON BOTH ENDS EQUALLY SPACED TO 45PCD TAPPED WITH DIAMETER 16MMX50MM DEPTH X 2.5MM THREAD.</td>
<td>36 UNITS</td>
</tr>
<tr>
<td>135401</td>
<td>BUSH; ID: 76 MM, OD: 97 MM, 61 MM, STL</td>
<td>BUSH; INSIDE DIAMETER: 76 MM, OUTSIDE DIAMETER: 97 MM, LENGTH: 61 MM, MATERIAL: STEEL, APPLICATION: LOAD SKATE</td>
<td>100 UNITS</td>
</tr>
<tr>
<td>128055</td>
<td>SPACER; LOADSKATE</td>
<td>SPACER, LOADSKATE AS PER DRAWING</td>
<td>162 UNITS</td>
</tr>
<tr>
<td>128056</td>
<td>WASHER; LOADSKATE</td>
<td>WASHER; LOADSKATE; KALMAR; AS PER DRAWING</td>
<td>620 UNITS</td>
</tr>
<tr>
<td>137586</td>
<td>SHIM; LOADSKATE</td>
<td>SHIM; LOADSKATE; KALMAR; AS PER DRAWING</td>
<td>270 UNITS</td>
</tr>
<tr>
<td>135625</td>
<td>LOCK PLATE; LOADSKATE</td>
<td>LOCK PLATE; LOADSKATE; KALMAR; AS PER DRAWING</td>
<td>28 UNITS</td>
</tr>
</tbody>
</table>

Error! Not a valid link.
2.2 Supply of technical drawings

The bidder, upon award, must create technical working drawings of any part that does not contain a part number in the above purchase order text (7 parts that require drawings). The drawings must be given as PDF and printed on A4/ A3 (relative to size of part). The drawings must meet the relevant engineering standards and should include but not limited to:

1. At least two views (include a sectional view if possible for relevant dimensions).
2. Must contain an isometric view in the top right corner.
3. Must state all tolerances and dimensions in mm.
4. Must state the material (in detail) and finish to be used.
5. A sign off from a professional engineer.

The drawings must be submitted within 3 weeks of awarding of the contract. The final drawings will be property of Transnet Port Terminals.

3 EVALUATION CRITERIA

Please note that if a bidder does not meet the minimum eligibility criteria, the bid will be disqualified. Please submit below documents/ information as part of the returnables pack.

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Description</th>
<th>Scoring principal</th>
<th>Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIGIBILITY</td>
<td>1. Commitment to manufacture of relevant parts and proof that bidder has relevant tooling and resources for manufacturing. 2. Commitment to ensure that all drawings are completed and submitted to TPT straddle workshop within the first 3 weeks upon award.</td>
<td>1. Bidder needs to provide proof by the means of pictures and commitment on company letterhead that the bidder has the capacity and resources to manufacture the relevant parts. 2. Bidder to provide commitment on company letterhead stating that bidder will ensure the drawings will be submitted in accordance to TPT requirements and within the 3 week timeframe stipulated.</td>
<td>1. Submission of pictures and commitment letter for manufacturing 2. Submission of commitment letter for drawings</td>
</tr>
<tr>
<td>Technical &amp; Operational</td>
<td>Commitment to keep minimum stock as per TPT's requirement</td>
<td>1. Commitment to keep stock of all items = 20 points 2. Commitment to keep stock of 50% of items = 10 points 3. No commitment to keep stock = 0 points</td>
<td>Signed Declaration Letter committing to keep minimum stock</td>
</tr>
<tr>
<td></td>
<td>Commitment for the Contractor to submit a quality certification for the commodity supplied</td>
<td>Relevant quality control certification submitted = 10 points. Irrelevant or No quality control plan submitted = 0 Points</td>
<td>Commitment for Relevant quality certificate to be supplied on delivery of commodity</td>
</tr>
<tr>
<td></td>
<td>Warrantee or Guarantee in excess of 12 months.</td>
<td>For an extended guarantee in excess of 12 months on parts of the equipment and works = 10 points = 12 months on parts of the equipment and works then 5 points &lt; 12 months on parts of the equipment and works the 0 points</td>
<td>Duration in months</td>
</tr>
</tbody>
</table>
## SCOPE OF WORK

| Track Record | Proof of ownership of delivery vehicle = 15  
No proof = 0          | Logbook or evidence from Approved Vehicle Finance Institutions |
|--------------|-----------------------------------------------|---------------------------------------------------------------|
| Submission of Number of similar contracts done in the last 2 years and values. | > or = 10 Projects score 20 points  
> or = 8 but < 10 Projects scores 15 points  
> or = 6 but < 8 Projects scores 10 points  
> or = 4 but < 6 Projects scores 8 points  
> or = 2 but < 4 Projects scores 6 points  
< 2 Projects score 0 points | No. of Contracts Managed and values submitted |
| Lead time | Lead time from PO award to delivery, commissioning & handover | Lead Time in hours |
|            | < or = 8 hours = 25 points  
> 8 hours & < or = 12 hours = 16 points  
> 12 hours & < or = 24 hours = 12 points  
> 24 hours = 0 points | 100 |

**Technical threshold - 80 points**

### 4 GENERAL REQUIREMENTS

4.1 All spares quoted to be as per OEM specifications.

4.2 The company must have at least one delivery vehicle.

4.3 Loadskates to be from the OEM, OEM agencies or Certified local agencies.

4.4 TPT may conduct a site visit to the tendered companies/bidders.

4.5 Delivery to be done within 8 hours after receiving official TPT order.

4.6 Supplier to quote on all items failure to do so will result in your tender being disqualified.

4.7 Bidder to provide quality control documents on delivery of any manufactured part.

### 5 SITE INFORMATION

#### 5.1 Site Access

The site is at the Container Terminal in the Port of Durban. Access to the Port of Durban will be subject to the TPT security requirements and regulations. A safety site induction will be compulsory for Suppliers that are entering the terminal for the first time.

Supplier using their own vehicles to enter the terminal should have PPE, a safety file and provide their own revolving light for their vehicles.